



Wedding Guidelines

For

Engaged Couples



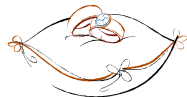
Holy Angels Parish

64 Cooper Street

Woodbury, NJ 08096-4618

856-845-0123

Prepared specifically for:
Holy Angels Parish
Woodbury, New Jersey
August 2017



MUSICIANS

Organists

Mark Blaschke.....(302) 310-2580
 Teresa Savage.....(856) 853-7940
 John Wernega.....(856) 938-6046

Pianists

Lynn Keafer.....(856) 914-9559
 Teresa Savage.....(856) 853-7940

Instrumentalists

Jeanne Andrews.....flute.....(856) 227-7854
 Lisa Kelly.....flute.....(856) 384-1198
 Michael Plunkett.....guitar & voice.....(856) 853-0019

Vocalists

Roseann Deal.....(856) 287-3835
 or.....(856) 845-8315
 JoAnn Orlando.....(856) 952-5196
 Maureen Summers.....(856) 848-9171



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WELCOME

Dear Couple,

Congratulations on your engagement!

We are delighted that you are planning to be married and that Holy Angels Parish is a part of your wedding plans.

Now is the time to discuss with you many things as you prepare to exchange your vows in a Catholic liturgical celebration.

Regardless of whether you plan to be surrounded by just a few friends and family members or as many guests as the Fire Marshall allows there are quite a few decisions to be made.

It is important to remember that while a marriage is a deeply personal occasion, it is also a celebration of a Sacrament. This Sacrament is a sacred celebration of the entire Church as well as a sacred celebration of your love for each other.

This booklet is intended to assist you in planning for your wedding celebration in a manner that is rooted in and in harmony with authentic Catholic faith liturgical celebrations of the Sacrament of Marriage.

The priest or deacon will assist and work with you in implementing these guidelines that will make your wedding celebration a truly memorable event, as well as one that is in keeping with the liturgical integrity of our Church.

Please accept our sincere best wishes for a happy and holy celebration of your marriage in Holy Angels Parish.

Sincerely,

The Clergy of Holy Angels Parish



PARISH CLERY AND STAFF

Clergy

The following members of the staff at Holy Angels Parish may be available for marriage preparation and celebration:

Reverend Edward F. Namiotka.....	(856) 845-0123
Reverend Jose Manjakunnel.....	(856) 845-0123
Reverend Thomas S. Capperella.....	(856) 845-0123
Reverend Hugh Bradley	(856) 845-0123
Deacon Philip Giordano	(856) 845-5405
Deacon Vincent Latini.....	(856) 845-1941

Music & Choir Director

Michael Plunkett (856) 853-0019

Coordinator of Environment & Art

Call Parish Office (856) 845-0123



FEES AND OFFERINGS

Church

\$400.00 - Parishioner
\$600.00 - Non-Parishioner

A **non-refundable deposit** of \$100.00 is required within 30 days of scheduling your wedding.

**Church fee is to be paid
at least two weeks prior to the wedding
to the parish secretary.
Cash or checks ONLY
(Checks payable to: Holy Angels Parish)**

Clergy

A stipend determined by the couple.
This is separate from the Church offering.

Altar Servers

At least \$15.00 each.

Sacristan

\$25.00.

Music

To be arranged by the couple.

**Arrangements for and Payments to musicians
are the sole responsibility of the couple.**



GENERAL INFORMATION

Place of the Wedding

The wedding liturgy should take place in the parish of either the bride or groom. However, for a serious reason, permission for the wedding to take place elsewhere can be sought by the clergyman from the Bishop of Camden.

Time of the Wedding

To allow for more than one wedding to take place on a given day, the following times for scheduling your wedding are: **Friday – 4:00 PM or after, and Saturday – 12:00 PM, 2:00 PM or 4:00PM.** It is critical that weddings begin on time. Plan now to inform those responsible to “get you to the church on time!”

Minister of the Liturgy

You may request a specific clergyman from Holy Angels Parish for your wedding. However, the clergyman you request can not be guaranteed. He may or may not be available to do your wedding and preparations. If you wish to have a priest or deacon from outside of Holy Angels Parish perform your wedding ceremony, it is necessary that he do all of the paperwork, preparations, and rehearsal. He also must be approved by a parish priest from Holy Angels Parish. In all cases a priest from Holy Angels Parish must be consulted first. When one party is not of the Catholic Faith, a minister of that faith may be invited to participate in the ceremony.

Requirements for Marriage

1. **Catholics** need a baptismal certificate from the Church of Baptism issued within the past year.
2. **Baptized Christians** need to present a baptismal certificate from their Church of Baptism.
3. **Non-baptized** persons will be given an affidavit of non-baptism by the clergyman preparing their wedding. This needs to be signed by a parent or guardian and returned to the Church.
4. A **Widow or Widower** needs to present a copy of their previous marriage license or certificate and a death certificate of a former spouse.
5. **Under the Age of 18** requires the written permission of a parent or legal guardian.
6. A **Civil License** is required by the State of New Jersey. No blood test is required. The license is to be obtained from the township clerk in the municipality of the residence of the bride or, if the bride does not



GENERAL INFORMATION

live in New Jersey, the municipality where the wedding will take place. The license is to be presented to the priest or deacon **at the time of the wedding rehearsal**. The priest or deacon will complete the license and return it to the township clerk. When applying for the license, the couple is required to bring a witness with them.

7. **Banns of Marriage** are required for two Catholics entering the sacrament. Banns are a communication tool used by the Church to announce the good news of your upcoming wedding to your parish communities and also to help ascertain your freedom to marry. The Catholic party not from Holy Angels Parish is responsible to notify their parish to publish the banns at least three weeks before the marriage.

Marriage Instruction/Marriage Preparation

To insure that each couple being married in the Catholic Church receives adequate preparation for their life together, Holy Angels Parish follows the Common Policy for Pastoral Marriage Preparation. This preparation means participating in formational and instructional sessions during the months preceding the marriage.

Normally, three to five formational sessions with the priest or deacon who will witness your wedding are required. These sessions provide opportunities for you to share feelings, attitudes, expectations and beliefs about yourselves and your planned marriage together.

Instructional sessions assist you in deepening your understanding of the various aspects of married life. For these instructional sessions, you may choose a program best suited to your needs:

1. **Pre-Cana** consists of a series of sessions totaling about eight hours. Depending upon the location, the sessions are generally conducted at different times during a single week or over a period of two weeks. A series of five primary presentations, followed by your active participation in directed, small group discussions provide the thrust of a typical Pre-Cana program. The Pre-Cana sessions include presentations by married couples and a priest, deacon or sister moderator, time for sharing with your future spouse, and opportunities for discussion with other engaged couples as well as with the presenting married couples. Topics discussed include communication in marriage, marital adjustments, sex and sexuality, responsible family planning, marriage as a sacramental union, and planning your wedding liturgy.



TRAVEL DIRECTIONS

From New York/North Jersey via the New Jersey Turnpike

Take the NJ Turnpike to Exit #4. Exit onto Route 37 North. Take 295 South to Exit 24A (Route 45). Take the ramp right onto Route 45 (Gateway Blvd.). Turn left (East) onto Route 534 (Cooper Street). Saint Patrick's Church is 0.2 miles down on the left.

From Southern New Jersey

Take 295 North to Exit 21-22. Turn right onto the ramp for Route 534 Woodbury. Go right at the foot of the exit. The road name changes to Delaware Street. Keep straight onto Route 534 (Cooper Street). After you cross Route 45, Saint Patrick's Church is 0.2 miles down on the left.

From Route #55 (South or North)

Take Route 55 North or South to Exit 58. Turn left off the exit onto Almonesson Road. At the second traffic light, turn left onto 544 West—Clements Bridge Road. Continue straight through approximately 2 traffic lights until you have to turn. You will bear right onto Route 534 (Cooper Street). Saint Patrick's Church is approximately 1.6 miles down on the right.

From Atlantic City Expressway

Take the Atlantic City Expressway to Route 42 North. Go to the Woodbury/Runnemede exit. Turn right onto Route 41 North. At the next traffic light, turn left (West) onto Route 544 Clements Bridge Road. Continue straight through approximately 6 traffic lights until you have to turn. Bear right onto Route 534 (Cooper Street). Saint Patrick's Church is approximately 1.6 miles down on the right.

From Philadelphia International Airport

Take Interstate 95 North to the Walt Whitman Bridge. Once you cross the bridge, follow 42 South to 295 South. Take 295 South to Exit 24A (Route 45). Take the ramp right onto Route 45 (Gateway Blvd.). Turn left (East) onto Route 534 (Cooper Street). Saint Patrick's Church is 0.2 miles down on the left.



MINISTRIES

Those who will exercise a particular ministry in the wedding liturgy should be chosen well in advance and should be present at the rehearsal. This will give them a chance to familiarize themselves with the Church and its worship space.

Altar Servers

Normally, two servers from the parish are assigned for each wedding. However, we can accommodate a family member or a friend who is a regular server at Holy Angels Parish or another parish to serve at your wedding. This should be made known to the parish well in advance of the wedding.

Eucharistic Ministers

At the discretion of the Presider, relatives or friends of the couple may assist with the distribution of Holy Communion. However, persons selected for this ministry must be formally commissioned in their home parish.

Lectors (Readers)

It is recommended that only those with experience in public speaking or serving in the ministry of Lector in their home parish be asked to serve in this capacity. Copies of the Readings should be given to those selected to be Readers of the Word well in advance of the celebration.

Witnesses

The official witnesses (Best Man and Maid {Matron} of Honor) need not be members of the Catholic Church.

Child Attendants

If children are to be included as Ring Bearer, Flower Girl, etc., it is recommended that they be *at least* five years of age or older. It is important that they be mature enough to handle their responsibilities without causing a disruption to the liturgy.



GENERAL INFORMATION

2. **Engaged Encounter** is a weekend away with other engaged couples with plenty of time alone as a couple to dialogue honestly and intensively about your lives together. Ideas presented by a team of two married couples and a priest stimulate dialogue between partners on topics which include strengths and weaknesses, desires, goals and ambitions, attitudes about money, sexuality, children, family and your role in the church and society. Personal reflection and private couple dialogue are the main thrusts of the weekend.

Rehearsal

The rehearsal must be arranged with the clergyman witnessing your wedding. All involved in the wedding liturgy should be present at the rehearsal.

Mass and Eucharist

When a marriage takes place during a Nuptial Mass, the entire congregation is invited to receive the Eucharist. It is an interfaith understanding that Holy Communion be received only by members of the Catholic faith who are properly disposed.

Photographers and Videographers

Photographs and videos are permitted to be taken during the liturgy. However, photographers and videographers must be cautioned to maintain as much respect as possible for the sacred ceremony. They are expected to exercise good taste and proper manners. No equipment is to block aisles or entranceways. Both should attend the rehearsal if they have never photographed a wedding here. They should not confer with the priest the day of the wedding and are not to interfere with or obstruct the view of the wedding liturgy. They are not to enter the Sanctuary area. The use of “umbrella” type lighting is not permitted. It is your responsibility to inform the photographer and videographer of these regulations.

Photographers need to be made aware of the fact that permission for them to continue to work at Holy Angels Parish will be based on their adherence to the start and ending time parameters set by the priests the parish.

After the wedding liturgy, you may take pictures in the sanctuary area at the altar. You are reminded that there may be other weddings or activities following your wedding that will limit your time to take pictures.



GENERAL INFORMATION

All photography must be completed no less than 1/2 hour before the next wedding or religious activity. The priest will advise you as to what time you need to be out of the church. If any furniture is moved, please remember to put it back in its proper place before leaving.

Limousine Drivers

Limousine drivers should be informed that all decisions concerning the logistics of the start of the procession, spacing of the procession, and the opening and closing of the church doors are to be determined by the priest at the rehearsal and **not by them**. Please ensure that the driver knows how to get to the church. We have had needless serious delays in the past when drivers have gone to the wrong church.

Alcoholic Beverages

These are prohibited from being used before or after the wedding ceremony while on Church grounds. It is also highly recommended that those with official ministries in the wedding ceremony refrain from even moderate drinking prior to the wedding liturgy. It is also the policy of Holy Angels Parish that curbside **toasts, even of non-alcoholic beverages, are not permitted.**

ENVIRONMENT

Church Decorations

When planning the decoration of the worship space, it is important for couples to keep in mind the liturgical season of the Church year. In Lent, for example, the penitential nature of the season seems to dictate that flowers not adorn the Sanctuary; whereas during the Christmas season, evergreens and poinsettias would be appropriate floral decoration.

No decorations of any kind should be placed on the altar. The altar is sacred space to be kept free of any objects other than those used for the sacrifice of the Mass.

Florists and others responsible for decorating the worship space should do so only in consultation with Parish Coordinator of Environment and Art.



MUSICAL CONSIDERATIONS

The main goal of all those involved in planning a wedding celebration should be the **full and active participation** of the entire assembly. Music is not to be seen as the domain of a soloist and accompanist. Rather, all present should be encouraged to participate. It is essential, therefore, that competent persons involved in the music ministry of the parish assist the couple in planning the music for the celebration. Likewise, the musicians engaged for the celebration should see themselves as leaders of song and not as performers.



When planning music for a wedding liturgy, it is important to keep in mind that guests will very likely be coming from diverse communities. Thus, music that is very familiar, particularly settings for service music, should be emphasized. The Leader of Song might take a few minutes before the beginning of the liturgy to review any unfamiliar pieces, most notably, the refrain from the Responsorial Psalm.



LITURGICAL OPTIONS

Nuptial Mass

The Opening Rites:

Procession of Wedding Party /Ministers
Greeting
Penitential Rite
Opening Prayer

Liturgy of the Word:

First Reading (Old Testament)
Responsorial Psalm
Second Reading (New Testament)
Gospel Acclamation
Gospel
Homily

The Rite of Marriage:

Statement of Intentions
Exchange of Consent
Blessing and Exchange of Rings
Lighting of the Wedding Candle
General Intercessions

Liturgy of the Eucharist:

Preparation of the Altar
Presentation of the Gifts
Prayer over the Gifts
The Eucharistic Prayer
⇒ Preface
⇒ Acclamation (Holy, Holy)
⇒ Canon of the Eucharistic Prayer
⇒ Memorial Acclamation
⇒ Doxology and Great Amen
The Communion Rite
⇒ The Lord's Prayer
⇒ Nuptial Blessing
⇒ Sign of Peace
⇒ Acclamation (Lamb of God)
⇒ Communion
Prayer After Communion

The Concluding Rites:

Presentation to the Blessed Mother
Final Blessing
Dismissal
Recessional

Nuptial Ceremony

The Opening Rites:

Procession of Wedding Party/Ministers
Greeting

Opening Prayer

Liturgy of the Word:

First Reading (Old Testament)
Responsorial Psalm
Second Reading (New Testament)
Gospel Acclamation
Gospel
Homily

The Rite of Marriage:

Statement of Intentions
Exchange of Consent
Blessing and Exchange of Rings
General Intercessions

The Lord's Prayer
Nuptial Blessing
Sign of Peace (Optional)

The Concluding Rites:

Presentation to the Blessed Mother
Final Blessing
Dismissal
Recessional



ENVIRONMENT

Flowers – Two bouquets of flowers are sufficient for the altar. All flowers placed in the Sanctuary should remain there. They can only be removed if a request is made at the parish office **prior** to the wedding date.

Runner – An aisle runner is permitted but not encouraged. Runner size is 100 feet.

Bows – These may be fastened by elastic or ribbon to the pews. Tacks tape or glue are not permitted. There are 21 pews on each side of the center aisle.

Candles and Candelabra – These are not supplied by the parish. They can be freestanding and can not be attached to the pews by any means.

Throwing Rice/Confetti/Birdseed – This is prohibited due to its required maintenance. It is a hindrance to the safety of people exiting and entering the Church after the wedding.

Decorations—These are to be completed by the florist one hour before the time of the wedding. If more than one wedding is scheduled on the day of your wedding, you may want to arrange with the other couple(s) to purchase flowers together.

Sacrament of Reconciliation

To be spiritually and properly prepared for the sacrament of marriage, confession (penance) should be celebrated by the bride and groom (if Catholic) and the Catholic members of the bridal party prior to the rehearsal. No confessions will be heard at the rehearsal...no exceptions.

Time for Rehearsal and Wedding

It is important that the rehearsal and the wedding liturgy begin on time. The bridal party must see to it that they are on time.



REVERENCE

Reverence for the House of God is a topic that gets little discussion since Vatican II. At Holy Angels Parish, however, we do ask that *you and your guests* comply with the following guidelines:

1. **First, foremost and always**, the church is the House of God and will be treated with respect for its intended purpose.
2. **The Gathering Space** is provided for loud conversations and reuniting of old friends and acquaintances. Once you enter the main church please lower your voice and be conscious that others may be trying to meditate or pray.
3. **Small children** are the *responsibility of their parents / guardians*. They may not be permitted to run loose or carry on in the church. Our church is equipped with a “cry room” specifically for small children or those not familiar with regular church attendance & behavior.
4. **The Sanctuary** is the area where the Altar, Tabernacle and Baptistry are located. The area begins at the first step up from the ground level of the church. This area should be considered “off limits” to everyone unless you are performing a ministry during the liturgy or invited up by the priest.
5. **Cell Phones** have no place in the church. Please turn them off or leave them in the car. ***NO EXCEPTIONS.***
6. **Food & beverages** are ***NOT*** permitted in the Church at any time.



LITURGICAL OPTIONS

Nuptial Mass or Nuptial Ceremony

Two baptized Catholics should normally celebrate their wedding within the Eucharistic Liturgy.

When one party is a baptized member of another Christian denomination, the wedding *may* be celebrated at a Nuptial Mass if the couple so desires. However, the couple should be aware that the Eucharist cannot be extended to those in attendance who are not in full communion with the Catholic Church. Therefore, it may be desirable for the couple to choose a Nuptial Ceremony, during which Communion would not take place. A Nuptial Ceremony is not a ten minute quickie ceremony but one that is rich in word, gesture and music.

When one party is not baptized, the wedding can also be celebrated at a Nuptial Ceremony and can only be celebrated at a Nuptial Mass with the permission of the local Ordinary.

In planning your celebration of marriage, we guarantee you that the entire parish staff will be sensitive to ecumenical-dimensions in planning celebrations between Catholic and non-Catholics.

Unity Candle

When a couple is having a Unity Candle in their ceremony, the candles and their holders should be given to the priest **at the rehearsal** and not the day of the wedding. They can also be brought in and set up by the florist when your flowers are delivered. They should not be so large as to obstruct the Mass. If the bridal couple plans to keep the candle and candle-holder they should make arrangements to have it removed at the end of the Mass by a friend or family member. The Church does not store these items.

